

Board of Directors Minutes  
May 16, 2011

The meeting of the Board of Directors of the Friends of the Lower Suwannee & Cedar Keys National Wildlife Refuges was called to order at 10:00 a.m. on May 16, 2011, at the Refuge Headquarters. The following individuals were present:

- Board Members: Ron Black, Jay Bushnell, Mark Gluckman, Peg Hall, Russ Hall, Richard Herman, Bob Hudson, John McPherson, Michelle Pearson, Jerry Salamon.
- Also Present: Karen Hilliard, Interim Refuge Manager, Pam Darty, Refuge Ranger.

Approval Items

- Minutes: It was moved and seconded to approve the minutes of the Board of Directors meeting of April 18, 2011. Motion Carried.
- Next board meeting: It was agreed that the next board meeting will be on Monday, July 18, from 10:00 to 11:30 a.m.

Discussion Items

- Purpose-Based Budgeting – The board reviewed a document titled Purpose-Based Budgeting, prepared by Peg Hall. The document reviewed past expenditures compared to Purposes of the Friends Group as expressed in the Bylaws. It was noted that past expenditures were consistent with the Purposes of the organization. The budget process and format was discussed in detail. Following discussion, it was agreed that Peg Hall and Jerry Salamon will prepare a proposed budget for the remainder of 2011 for review at the next board meeting.
- Paddling Project Grant and Expenditures – The Paddling Project and Grant was discussed in detail. Karen explained the timelines required by the Grant, and the process for dealing with the FWS. Following discussion, it was agreed that Mark and Russ will continue working on the project, will work within the requirements of the Grant if feasible, and will keep the board informed of progress.

Decision Items

- National Wildlife Refuge Association [NWRA] – Discussion ensued about the role of the NWRA and its benefit to our refuges. Following discussion, it was moved and seconded to approve a \$250 donation to the NWRA. Motion carried.
- NWRA invitation to attend board meeting – Following discussion, it was agreed not to send a representative to the board meeting of the NWRA in Orlando, but to thank them for the invitation.

Information Items

- Update on the Refuges – Karen Hilliard reported that Refuge staff had been supporting other Refuges wildfire efforts. Pam Darty reported that the Learning In Florida grant to the Cedar Key School has three programs scheduled for this summer including two youth work days. She also reported on new posters for Pollinator Week in June, Trenton Elementary Schoolyard Habitat project, Kids With Cameras program, and other items.
- Treasurer's Report – Jerry Salamon provided the Treasurer's Report, indicating that the cash balance as of April 30, 2011, was \$10,679.02. The Report is attached to these minutes.
- Membership Report – Peg Hall reported that we have one new member and one renewal member.
- Suwannee Stone Crab Festival Report - Richard Herman reported that there was good participation at the Festival by the Friends Group and that it provided good visibility. He also reported that \$174 in sales and \$5 in donations was collected.
- Birding for the Visually Impaired - Jay Bushnell noted that there were no RSVP's for the Birding for the Visually Impaired event scheduled for this morning, and therefore it was cancelled.

- Facebook and website update – Michelle Pearson provided documents depicting use of the Friends Group website and Facebook page, noting that use is steadily increasing. A copy of her reports is attached to the minutes.
- Newsletter and Ibis update – Peg Hall provided a report on the electronic newsletter and IBIS. The question of whether to include the membership list was discussed, and it was agreed to include it annually. The electronic version of the IBIS was discussed. Following discussion, it was moved and seconded to provide the electronic version of the IBIS if we have members email addresses, and to only provide paper copies when we do not have an email address. Motion carried.
- Story Board Committee – Deferred to July meeting
- Bylaws and Policies Review Committee Report – John McPherson reported that the committee is working on recommendations for format and grammatical updates.
- Upcoming Events – Jay Bushnell reported that Carol Lipincott has agreed to provide a talk on the Springs Initiative in September. He suggested that the River Cleanup event be put on the board agenda for discussion at the next board meeting.

New Business – Peg Hall reported that she had been selected by the FWS for a scholarship to attend a four day program at the National Conservation Training Center in October. The purpose of the program is to provide exposure and orientation for new Friends Group presidents.

Adjournment – There being no further business the meeting was adjourned at 11:30 a.m.

Friends of the Lower Suwannee & Cedar Key NWRs  
Tentative Treasurer Report  
April 30, 2011

	During April	Year to date
Cash Receipts		
Memberships	20.00	3,995.00
Donations	53.00	1,836.50
Sales	400.00	637.00
Total cash receipts	473.00	6,468.50
<b>Cash Disbursements</b>		
<b>support for lower suwanne &amp; cedar key nwrs</b>		
Postmaster & print shop		285.94
Food for annual meeting		426.96
Awards & honorariums		215.00
Vista pictures		302.82
Festival fees		25.00
Projects-tree markers		135.76
Projects-butterfly garden	35.00	35.00
sub-total	35.00	1,426.48
<b>support refuge-initiated activities</b>		
Equipment (tables, chairs, player)		698.57
<b>administrative &amp; fundraising support</b>		
Florida Department of Revenue	15.50	96.12
Tick removal tools		100.13
sub-total	15.50	196.25
Total cash disbursements	50.50	2,321.30
Excess of receipts over disbursements	422.50	4,147.20
Cash Balance beginning of period	10,256.52	6,531.82
Cash Balance 4/30/2011	10,679.02	10,679.02